

CITY OF SALINAS

POLICE DEPARTMENT

FIELD TRAINING PROGRAM – PERSONNEL ORDERS



Date: May 13, 2022
To: Obadiah "Luke" Whitmore, Officer
James Schafer, Officer
From: Kim Robinson, Commander
SUBJECT: IN-HOUSE ORIENTATION TRAINING SCHEDULE

Congratulations and welcome to the Salinas Police Department! This document serves as your official orders for the upcoming weeks of in-house training prior to commencing the Field Training Program. In each training day synopsis, I have listed the dress code, specific equipment needed and other pertinent information for each training day.

Business casual attire consists of a collared dress shirt or polo shirt, dress pants or slacks, a belt and dress shoes.

A class "B" uniform consists of a long or short sleeve uniform shirt with the collar open, uniform pants and all duty gear including body armor. No tie is required. A black crew neck t-shirt shall be worn with this uniform. Highly polished boots are required.

While in the PD building, you shall wear your Police ID and/or your badge in a visible location on your person.

Your training schedule is as follows:

Mon. 5/16/22: **Departmental Evidence Procedures / Narcotics & Presumptive Testing / Criminal Investigations**

For training on this day, the dress code will be business casual. Bring note-taking materials to this training session.

0700 – 1200 Hours: You will report to Salinas Police Department Evidence for departmental evidence procedure training. Your point of contact will be Evidence Technician D. Balestra.

1200 – 1300 Hours: **LUNCH**

1300 – 1400 Hours: You will report to the Salinas Police Department community room for narcotics and presumptive testing training. Your point of contact will be Officer C. Rios.

1400 – 1600 Hours: You will report to the Salinas Police Department community room for criminal investigations training. Your point of contact will be Detective C. Barboza.

Tues. 5/17/22: Traffic Collision / Nasal Naloxone & Tourniquet / Officer Safety Lecture

For training on this day, the dress code will be business casual. Bring note-taking materials to this training session.

0800 – 1000 Hours: You will report to the Salinas Police Department community room for traffic collision training. Your point of contact will be Sgt. S. Morten.

1000 – 1100 Hours: You will report to the Salinas Police Department briefing room for nasal Naloxone / tourniquet training. Your point of contact will be Sgt. S. Craig.

1100 – 1200 Hours: **LUNCH**

1200 – 1700 Hours: You will report to the Salinas Police Department community room for officer safety lecture. Your point of contact will be Sgt. N. Livingston or his designee.

Wed. 5/18/22: Latent Fingerprint & Evidence Collection / Criminal Intelligence & Analysis / IT Training / Missing Persons Reporting Protocol

For training on this day, the dress code will be business casual. Bring note-taking materials to this training session.

0800-1100 Hours: You will report to the Salinas Police Department crime lab for latent fingerprint and evidence collection training. Your point of contact will be Forensic Specialist M. Coffin.

1100 - 1200 Hours: You will report to the Salinas Police Department community room for criminal intelligence and analysis training. Your point of contact will be Dr. Tanya Crawford.

1200 – 1300 Hours: **LUNCH**

1300 - 1400 Hours: You will report to the Salinas Police Department community room for IT training. Your point of contact will be Hue Manalo.

1400 - 1700 Hours: You will report to the Salinas Police Department community room for missing persons reporting protocol. Your point of contact will be CSO V. Balestra.

Thurs. 5/19/22: Report Writing

For training on this day, the dress code will be business casual. Bring note-taking materials to this training session.

0800-1700 Hours: You will report to the Salinas Police Department community room for report writing training. Your points of contact will be Detective L. Toribio and Officer B. Gansen. **(Your instructor(s) will determine lunchtime)**

Fri. 5/20/22: New City Employee Training / Critical Incident Stress Management / EVOC

For training on this day, the dress code will be business casual before lunch. Bring note-taking materials to the morning training session. (You may bring a change of clothes for the afternoon session, if you wish.)

The dress code will be comfortable and appropriate clothing after lunch. BDU pants or serviceable jeans are acceptable. Footwear for this training is athletic shoes or similar. This training takes place outdoors. Please plan accordingly for weather and hydration.

0800 – 1100 Hours: You will report to the City of Salinas Human Resources Department at City Hall for new city employee training. Your point of contact will be Maria Avila.

1100 – 1200 Hours: You will report to the Salinas Police Department briefing room for Critical Incident Stress Management (CISM) and mentor program training. Your point of contact will be Sgt. G. Magana.

1200 – 1300 Hours: **LUNCH** (You may wish to pack your lunch for this day to make changing clothes and getting to the airport an easier task)

1300 – 1700 Hours: You will report to the Salinas Airport at 30 Mortensen Ave, Salinas, CA 93905 for driver training. Your point of contact will Sgt. S. Sparks.

You will be off duty Saturday 5/21/22 through Monday 5/23/22

Tues. 5/24/22: Taser / AXON Systems / Evidence.com / Body Worn Cameras

For training on this day, the dress code will be comfortable and appropriate clothing. BDU pants are acceptable. During this training day you will be offered the opportunity to participate in a voluntary exposure of the Taser cycle. If you elect to participate, in addition to the shirt you wear to this training, please bring an old shirt that you do not mind being damaged.

You will be issued all necessary Taser equipment for this training day once the class begins. Bring your leather gear and equipment (including ASP or authorized baton, a flashlight, handcuffs and a handcuff key), but NO FIREARMS OR AMMUNITION.

Bring note-taking materials to this training session. You will bring the correspondence from the City of Salinas containing your computer-network user name and password. You will bring your department issued iPhone or a personally owned smart phone for the AXON systems and Body Worn Camera training.

0730 – 1730 Hours: You will report to the Salinas Police Department community room for Taser / AXON systems / Evidence.com / Body worn camera training. Your point of contact will be Sgt. A Gonzalez. **(Your instructor(s) will determine lunchtime).**

Wed. 5/25/22: Defensive Tactics / Arrest Control Techniques

For training on this day, the dress code will be comfortable and appropriate clothing. BDU pants are acceptable. Footwear for this training is athletic shoes with non-marking soles or patrol duty boots. Bring all your leather gear, duty equipment (including ASP or authorized baton, a flashlight, handcuffs and a handcuff key) and duty weapon. You will have an opportunity to download your weapon before the training begins.

0730 – 1730 Hours: You will report to the Salinas Police Department community room for Defensive tactics / Arrest control techniques training. Your point of contact will be Sgt. A. Gonzalez. **(Your instructor(s) will determine lunchtime).**

Thurs. 5/26/22: Officer Safety Scenario Training

For training on this day, the dress code will be comfortable and appropriate clothing. BDU pants are acceptable. Footwear for this training is athletic shoes with non-marking soles or patrol duty boots. Bring all your leather gear, duty equipment (including ASP or authorized baton, a flashlight, handcuffs and a handcuff key) and duty weapon. You will have an opportunity to download your weapon for the training.

0730 – 1730 Hours: You will report to the Salinas Police Department briefing room for officer safety scenario training. Your point of contact will be Sgt. N. Livingston or his designee. (Your instructor(s) will determine lunchtime).

Fri. 5/27/22: Human Trafficking / Holding Cell Training

For training on this day, the dress code will be business casual. Bring note-taking materials to this training session.

0730 – 0830 Hours: You will report to the Salinas Police Department briefing room for human trafficking training. Your point of contact will be Sgt. J. Godwin or his designee.

0830 – 0930 Hours: You will report to the Salinas Police Department briefing room for holding cell training. Your point of contact will be Officer R. Zuniga. (Your instructor(s) will determine lunchtime).

You will be off duty Saturday 5/28/22 through Monday 5/30/22

Mon. 5/31/22: Portable Radio Issuance / FTO Program Structure & Expectations / City Computer Network Training / K9 Familiarization Training / CLETS Training

For training on this day, the dress code will be business casual. Bring note-taking materials to this training session.

0730 – 0830 Hours: You will report to the Salinas Police Department briefing room for portable radio issuance and training. Your point of contact will be Sgt. R. Hampson.

0830 – 1030 Hours: You will report to the Salinas Police Department FTO office for FTO program structure and expectations. Your point of contact will be Cdr. K. Robinson or her designee.

1030 – 1230 Hours: You will report to the Salinas Police Department report writing area for city computer network training. Your point of contact will be Cdr. K. Robinson or her designee.

1230 – 1330 Hours: LUNCH

1330 – 1530 Hours: You will report to the Salinas Police Department community room for K9 familiarization training. Your points of contact will be Officer I. Medrano and Officer Z. Dunagan.

1530 – 1730 Hours: You will report to the Salinas Police Department community room for CLETS training. Your point of contact will be Sr. PST K. Picaso.

Additional information:

Orders for phase one of the Field Training Program will be forthcoming from your respective FTO sergeants.

Good luck in this phase of your training!